

**Los Angeles Unified School District
Inter-Office Correspondence
Office of the Superintendent**

INFORMATIVE

DATE: February 18, 2011

TO: Members, Board of Education
Ramon C. Cortines, Superintendent

FROM: Dr. John E. Deasy
Deputy Superintendent

SUBJECT: CURRENT SUMMARY OF CHANGES TO SCHOOL-SITE STAFFING

Below is a current summary of planned school-site staffing changes for 2011-12. Most of this information will be transmitted to schools today via posting of the revised staffing tables.

Administrator (AALA) Changes

1. Change in basis for Title I regular elementary and secondary principals – Title I principals will be on D basis, not E basis as provided before. Year-round principals will still be on A-basis.
2. Implementation of 0.5 principal at elementary schools with fewer than 301 students
3. Change in elementary and secondary norm tables - need additional students to generate the first (or next) assistant principal.
4. Continuation schools – one principal will supervise two sites
5. Consolidation of some continuation schools with fewer than 90 students with another site
6. Opportunity, stand alone CDS, Central High School and Elementary/CDS schools will need 500 students to generate an AP- before it was 200 students
7. A to E or E to B basis for most continuation school administrators.
8. Only one administrator norm table at elementary regardless of school calendar (multi-track or single track).
9. Implementation of the enrollment factor to calculate secondary school staffing
10. Off-norm positions awarded in 2010-11 are one-time and will be eliminated in 2011-12.
11. Reductions due to elimination of grant funding (Title I ARRA, etc) and declining enrollment

Teacher and Other UTLA Changes

1. K-3 class size 24 to 29:1 (Reduction that was reversed per 2010-11 UTLA agreement)
2. Increase class size 4-8 by 2 (Reduction that was reversed per 2010-11 UTLA agreement)
3. Increase in class size in Double Block English courses:
 - Middle School – Increase class size by 3 from 25: 1 to 28:1
 - Senior High School – Increase class size by 6 from 20:1 to 26:1
4. Increase class size by 3 for supplemental English Language Skills course at middle and senior high schools
 - Middle School – from 25:1 to 28:1
 - Senior High School – from 25:1 to 28:1
5. Increase class size by 6 for Continuation, Opportunity, Community Day schools
 - Continuation Schools from 29:1 to 35:1
 - Opportunity, Community Day, and Pregnant Student Schools from 21:1 to 27:1
6. One-time adjustment to teacher staffing ranges for grades 4-8- requires schools to have more students in order to receive the next allocated position on the staffing table.

- (Example: a PHBAO middle school needs 935 instead of 930 students to generate 30 teachers). (Reduction that was reversed per 2010-11 UTLA agreement)
7. Implementation of the enrollment factor at secondary schools to calculate staffing
 8. Regional Occupational Centers/Program (ROC/P)- Implement reduction that was reversed per 2010-11 UTLA agreement (80 positions) and additional reduction of teacher hours
 9. No District-funded auxiliary periods for SLC Lead Teachers
 10. Increase in counselor ratios for regular secondary schools (Reduction that was reversed per 2010-11 UTLA agreement)
 11. Reduction in counseling time at Options Schools
 12. Teacher academic differentials – budget reduced by 50%
 13. Testing coordinatorship has been eliminated.
 14. Arts Program –reduce number of elementary arts teachers
 15. SRLDP – program has been discontinued
 16. Librarians – Implement reduction that was reversed per 2010-11 UTLA agreement- no librarians will be allocated to schools
 17. Nurses – Implement reduction that was reversed per 2010-11 UTLA agreement –56 nurse reduction
 18. Eliminate magnet coordinators
 19. Adult Education – reduction in number of classes/teacher hours
 20. Reduce summer school – supplemental teaching time for teachers
 21. Off-norm positions awarded in 2010-11 are one-time and will be eliminated in 2011-12.
 22. Reductions due to elimination of grant funding (Title I ARRA, etc) and declining enrollment

Clerical and Other CSEA Changes

1. Change of basis for clerical staff at single track Middle Schools - SAA from A basis to D basis, all other clerical from A to B basis. Clerical staff at multi-track schools will continue to be on A-basis.
2. Change of basis for clerical staff at single track Senior High Schools - SAA from A basis to D basis, all other clerical from A to B basis. Clerical staff at multi-track schools will continue to be on A-basis.
3. Change in basis for SAA at Title I elementary schools from E to D basis. All other clerical at elementary will be at B-basis. Clerical staff at multi-track schools will continue to be on A-basis.
4. Change in range of elementary norm chart (plus 75)
5. Implementation of the enrollment factor at secondary schools to calculate staffing
6. Change in basis for options site clerical allocation - options sites will require additional students to generate second clerical position.
7. Library aides will not be allocated to school sites (Reduction that was reversed per 2010-11 collective bargaining agreement)
8. Financial managers- middle school financial managers will serve two sites
9. Adult Education and ROC/P – change in clerical allocations
10. Clerical reductions due to consolidation of continuation sites
11. Reductions due to elimination of grant funding (Title I ARRA, etc) and declining enrollment

Other Staffing Changes

1. Campus Aides will be reduced (Reduction that was reversed per 2010-11 collective bargaining agreement)
2. Education Aide, Instructional Aide, Teacher Assistant, and other staffing reductions related to program reductions and elimination of grant funding
3. Playground workers associated with elimination of After School Youth Services program

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