

# **LAUSD**

# **Guide to Offices**



**Los Angeles Unified School District**  
**333 South Beaudry Ave**  
**Los Angeles, CA 90017**

**[www.lausd.net](http://www.lausd.net)**

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# BOARD MEMBERS' OFFICES

333 South Beaudry, 24<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-6389

Fax (213) 241-8953 or (213) 481-9023

<http://www.lausd.k12.ca.us/lausd/board/secretary/>

Administrative Secretary

Telephone (213) 241-6389

District 1 – Marguerite Poindexter LaMotte

Telephone (213) 241-6382

Fax (213) 241-8441

[marguerite.lamotte@lausd.net](mailto:marguerite.lamotte@lausd.net)

District 2 – Monica Garcia

Telephone (213) 241-6180

Fax (213) 241-8459

[monica.garcia@lausd.net](mailto:monica.garcia@lausd.net)

District 3 – Tamar Galatzan

Telephone (213) 241-6386

Fax (213) 241-8979

[tamar.galatzan@lausd.net](mailto:tamar.galatzan@lausd.net)

District 4 – Marlene Canter

Telephone (213) 241-6387

Fax (213) 241-8453

[marlene.canter@lausd.net](mailto:marlene.canter@lausd.net)

District 5 – Yolie Flores-Aguilar

Telephone (213) 241-6383

Fax (213) 241-8467

[yolie.flores.aguilar@lausd.net](mailto:yolie.flores.aguilar@lausd.net)

District 6 – Julie Korenstein

Telephone (213) 241-6383

Fax (213) 241-8451

[julie.korenstein@lausd.net](mailto:julie.korenstein@lausd.net)

District 7 – Richard Vladovic

Telephone (213) 241-6385

Fax (213) 241-8452

[richard.vladovic@lausd.net](mailto:richard.vladovic@lausd.net)

SPECIAL COUNSEL TO THE BOARD

Telephone (213) 241-8306

## EXECUTIVE OFFICER OF THE BOARD

333 South Beaudry Avenue, 24<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-7002

Fax (213) 241-8443

# LOCAL DISTRICT

Local District 1 – Jean Brown, Superintendent  
6621 Balboa Blvd., Lake Balboa, Ca. 90406  
Telephone (818) 654-3600  
Fax (818) 881-6728

Local District 2 – James Morris, Superintendent  
5200 Lankershim Blvd., North Hollywood, Ca. 91601  
Telephone (818) 755-5300  
Fax (818) 755-2810

Local District 3 – Michelle King, Superintendent  
3000 S. Robertson Blvd., Los Angeles, Ca. 90034  
Telephone (310) 253-7100  
Fax (310) 842-9491

Local District 4 – Richard Alonzo, Superintendent  
4201 Wilshire Blvd., Los Angeles, Ca. 90010  
Telephone (323) 932-2266  
Fax (323) 932-2155

Local District 5 – Carmen Schroeder, Superintendent  
2151 North Soto St., Los Angeles, Ca. 90032  
Telephone (323) 224-3100  
Fax (323) 222-5702

Local District 6 – Martin Galindo, Superintendent  
5800 S. Eastern Ave., Commerce, Ca. 90040  
Telephone (323) 278-3900  
Fax (323) 720-9366

Local District 7 – Carol Truscott, Superintendent  
10616 S. Western Ave., Los Angeles, Ca. 90047  
Telephone (323) 242-1300  
Fax (323) 242-1390

Local District 8 – Linda Del Cueto, Superintendent  
1208 Magnolia Ave., Gardena, Ca. 90247  
Telephone (310) 354-3400  
Fax (310) 532-4674

iDesign Schools – Omar Del Cueto, Executive Director  
333 S. Beaudry Ave., Los Angeles, Ca. 90017  
Telephone (213) 241-5104  
Fax (213) 241-4710

# OFFICE OF THE INSPECTOR GENERAL

333 South Beaudry Avenue, 12<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-7700  
Fax (213) 241-6826  
<http://www.lausd.k12.ca.us/lausd/offices/IG/> or <http://www.laoig.org>

Office of Audits  
Telephone (213) 241-7700  
Office of Investigations

Telephone (213) 241-7700  
Office of Management and Policy  
Telephone (213) 241-7700

## **OFFICE OF THE SUPERINTENDENT**

Ramon C. Cortines, Superintendent of Schools  
333 South Beaudry Avenue, 24<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-7000  
Fax (213) 241-8442  
[superintendent@lausd.net](mailto:superintendent@lausd.net)

## **OFFICE OF THE GENERAL COUNSEL**

333 South Beaudry Avenue, 24<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-7600  
Fax (213) 241-8444

Administrative Secretary to General Counsel  
Telephone (213) 241-6601

## **SPECIAL COUNSEL TO THE BOARD OF EDUCATION**

Telephone (213) 241-8306  
Fax (213) 241-8443

### **LEGAL SERVICES**

Telephone (213) 241-7600  
Fax (213) 241-3310

### **CHIEF OF STAFF/CENTRAL OFFICE**

Telephone (213) 241-7617

### **BUSINESS SERVICES**

Telephone (213) 241-7663

### **EDUCATIONAL EQUITY COMPLIANCE OFFICE**

Telephone (213) 241-7682

### **EQUAL OPPORTUNITY SECTION**

Telephone (213) 241-7633

### **FIELD SERVICES**

Telephone (213) 241-7604

### **GOVERNMENT TEAM/CENTRAL OFFICE RELATIONS**

Telephone (213) 241-7607

### **HUMAN RESOURCES**

Telephone (213) 241-6591

### **SPECIAL EDUCATION**

Telephone (213) 241-7638

### **LITIGATION RESEARCH**

Telephone (213) 241-7668

## **LOS ANGELES UNIFIED SCHOOL DISTRICT EDUCATION FOUNDATION**

Telephone (213) 633-7474

## **OFFICE OF LEGISLATIVE AND GOVERNMENTAL AFFAIRS**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-2600  
Fax (213) 241-8954

SACRAMENTO OFFICE

1130 K Street, Suite 205, Sacramento, Ca. 95814  
Telephone (916) 446-6641  
Fax (916) 446-2615

## **ETHICS OFFICE**

333 South Beaudry Avenue, 20<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-3330  
Toll Free (866) 322-5788  
<http://www.lausd.net/ethics>

## **OFFICE OF COMMUNICATIONS**

333 South Beaudry Avenue, 24<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-6766  
Fax (213) 241-8952

## **SCHOOL FINDER**

Telephone (213) 241-KIDS (5437)

## **SCHOOL INFORMATION 24-HOUR LINE**

Telephone (213) 241-4500

## **TRANSLATIONS UNIT**

Telephone (213) 241-5840  
Fax (213) 241-8925

## **EDUCATIONAL BROADCASTING CHANNEL 58/KLCS**

Telephone (213) 241-4000  
Fax (213) 481-1019

# **OFFICE OF THE CHIEF FACILITIES EXECUTIVE**

333 So. Beaudry, 23<sup>rd</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-4811  
Fax (213) 241-8384  
<http://www.laschools.org>

## **Facilities Legal Counsel**

Office of the General Counsel  
Telephone (213) 241- 4706  
Fax (213) 241-8386

# **OFFICE OF THE DEPUTY CHIEF FACILITIES EXECUTIVE – NEW CONSTRUCTION**

1055 West 7<sup>th</sup> Street, Los Angeles, Ca. 90017  
Telephone (213) 893-7000

## **DESIGN MANAGEMENT**

Telephone (213) 972-7172

## **COMMUNITY OUTREACH**

Telephone (213) 893-6800

## **SCHOOL BUILDING PLANNING AND DESIGN**

Telephone (213) 972-7105

## **MASTER PLANNING AND DEMOGRAPHICS**

Telephone (213) 893-6850

## **REAL ESTATE**

Telephone (213) 972-7100

## **CONSTRUCTION**

Telephone (213) 893-6850

## **RELOCATION HOTLINE**

Telephone (213) 972-7199

# **OFFICE OF THE DEPUTY CHIEF FACILITIES EXECUTIVE – EXISTING FACILITIES**

333 South Beaudry, 23<sup>rd</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-4569

Fax (213) 241-8384

## **CONSTRUCTION**

Telephone (213) 241-0446

Fax (213) 241-8026

## **PROGRAM CONTROLS**

Telephone (213) 241-0399

Fax (213) 241-8027

## **PROJECT DEVELOPMENT**

Telephone (213) 241-0406

Fax (213) 241-8026

## **FEMA PROJECT MANAGEMENT**

Telephone (213) 241-5176

Fax (213) 241-8024

## **OPERATIONS CENTER**

Telephone (213) 241-5193

Fax (213) 241-6846

## **FACILITIES INFORMATION SYSTEMS**

Telephone (213) 241-4602

Fax (213) 241-8948

## **SPACE PLANNING AND ALLOCATIONS**

Telephone (213) 241-4521

Fax (213) 241-8385

## **INSPECTION SECTION**

Telephone (213) 241-745-1530

Fax (213) 241-1487

## **DESIGN & A/E TECHNICAL SUPPORT**

Telephone (213) 241-4254

Fax (213) 241-4199

## **DESIGN STANDARDS & TECHNICAL SPECIFICATIONS**

Telephone (213) 241-3524

### **A/E TECHNICAL SUPPORT**

Telephone (213) 241-4254

### **RELOCATABLE HOUSING**

Telephone (213) 241-4224

### **BUNGALOW CREW**

Telephone (818) 394-2580

## **DSA PROCESSING**

Telephone (213) 241-4127

### **PLOT PLAN & ALLOTMENTS**

Telephone (213) 241-4145

### **PLAN VAULT**

Telephone (213) 241-4127

### **CENTRAL DESIGN MANAGEMENT**

Telephone (213) 229-2025

## **MAINTENANCE AND OPERATIONS**

Telephone (213) 241-0352

Fax (213) 241-8030

### **CENTRAL SHOPS – MAINTENANCE & OPERATIONS DISTRICT 10**

Telephone (213) 745-1400

### **MAINTENANCE & OPERATIONS DISTRICT 12**

Telephone (213) 745-1433

### **YEAR-ROUND CLEANING CREW**

Telephone (213) 745-1690

### **OPERATIONS TRAINING**

Telephone (213) 241-0364

### **MAINTENANCE & OPERATIONS DISTRICT 19**

Telephone (213) 241-0305

### **TECHNICAL SERVICES**

CARPENTRY (213) 241-0393

ELECTRICAL (213) 241-0390

ENERGY (213) 241-0334

HVAC (213) 241-0382

METAL (213) 241-0386

PAINT (213) 241-0370

PLUMBING (213) 241-0379

ROOFING (213) 241-0387

### **ASBESTOS TECHNICAL UNIT**

Telephone (213) 745-1450

## **FACILITIES SUPPORT SERVICES**

333 South Beaudry, 19<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-4828

Fax (213) 241-8023

### **FACILITIES: HUMAN RESOURCES**

Telephone (213) 241-4824

Fax (213) 241-4831

### **FINANCE/BUDGET**

Telephone (213) 241-4875

## **GRANTS & FUNDING/LEGISLATION**

Telephone (213) 241-4911

Fax (213) 241-4895

## **CORPORATE & PROJECT REPORTING UNIT**

Telephone (213) 241-4835

## **FACILITIES CONTRACT INVOICE UNIT**

Telephone (213) 241-5155

## **FACILITIES CONTRACT SERVICES**

333 South Beaudry, 23<sup>rd</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-4970

Fax (213) 241-6845

## **FACILITIES CLAIMS UNIT**

Telephone (213) 241-4959

## **FACILITIES CHANGE ORDERS**

Telephone (213) 241-5110

## **PERSONNEL COMMISSION**

333 South Beaudry Avenue, 12<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-7800

Fax (213) 241-6804

<http://www.lausd.k12.ca.us/lausd/offices/personnel/class/>

## **CLASSIFICATION AND COMPENSATION BRANCH**

Telephone (213) 241-7792

## **RESEARCH AND FILES UNIT**

Telephone (213) 241-7880

## **DISCIPLINARY, MEDICAL APPEALS & HEARINGS**

Telephone (213) 241-7791

## **EXAMINATION APPEALS**

Telephone (213) 241-7866

## **ORGANIZATIONAL EXCELLENCE BRANCH**

1543 Shatto Street, Los Angeles, Ca. 90017

Telephone (213) 353-4300

Fax (213) 353-0120

## **CLASSIFIED EMPLOYMENT TRANSACTION SERVICES BRANCH**

333 South Beaudry Avenue, 12<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-3900

Fax (213) 241-6808

## **MANAGEMENT, SECRETARIAL, CLERICAL & TECHNICAL ASSIGNMENT UNIT**

Telephone (213) 241-3900

## **INSTRUCTIONAL ASSISTANTS AND SPECIAL EDUCATION ASSIGNMENT UNIT**

Telephone (213) 241-3900

**FOOD SERVICES, OPERATIONS, BUILDING SERVICES ASSIGNMENT UNIT**

Telephone (213) 241-3900

**PERSONNEL SELECTION BRANCH**

1543 Shatto Street, Los Angeles, Ca. 90017

Telephone (213) 353-4208

Fax (213) 353-4210

**CLASSIFIED RECRUITMENT BRANCH**

1543 Shatto Street, Los Angeles, Ca. 90017

Telephone (213) 353-4200

Fax (213) 413-0350

**EAST CLASSIFIED EMPLOYMENT OFFICE (OPEN TUESDAYS ONLY)**

2114 Marengo Street, Los Angeles, Ca. 90033

Telephone (213) 625-4147

Fax (213) 225-7957

**MID-CITIES CLASSIFIED EMPLOYMENT OFFICE (OPEN MON., WED., THURS. AND FRI.)**

944 West 77<sup>th</sup> Street, Los Angeles, Ca. 90044

Telephone (323) 753-3321

Fax (323) 752-2673

**VALLEY CLASSIFIED EMPLOYMENT OFFICE**

6505 Zelzah Avenue, Bungalow 1245, Reseda, Ca. 91335

Telephone (818) 654-1600

Fax (818) 609-1012

**SENIOR DEPUTY SUPERINTENDENT  
EDUCATIONAL SERVICES**

333 South Beaudry Avenue, 24<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-7001

Fax (213) 241-8967

**DIVISION OF SPECIAL EDUCATION**

333 South Beaudry Avenue, 16<sup>th</sup> & 17<sup>th</sup> Floors, Los Angeles, Ca. 90017

Telephone (213) 241-6701

Fax (213) 241-8915

<http://sped.lausd.net/>

**Administration and Support**

Telephone (213) 241-6701

Fax (213) 241-8915

**Complaint Response Unit/Parent Resource Network**

Telephone (800) 933-8133

Fax (213) 241-7550

**Due Process**

Telephone (213) 241-6718

Fax (213) 241-8917

**INFANT/PRESCHOOL**

Telephone (213) 241-4713  
Fax (213) 241-8932

**Instructional initiatives/LRE SUPPORT**

Telephone (213) 241-8051  
Fax (213) 241-8916

**AUTISM PROGRAM SUPPORT**

Telephone (213) 241-8051  
Fax (213) 241-8916

**DEAF/HARD OF HEARING**

Telephone (213) 241-8053  
Fax (213) 241-8433

**EMOTIONAL DISTURBANCE PROGRAM SUPPORT**

Telephone (213) 241-8051  
Fax (213) 241-8916

**LEAST RESTRICTIVE ENVIRONMENT – MODERATE/SEVERE**

Telephone (213) 241-8051  
Fax (213) 241-8916

**ORTHOPEDIC/LOW INCIDENCE PROGRAMS**

Telephone (213) 241-8051  
Fax (213) 241-8916

**VISUALLY IMPAIRED PROGRAM (BLEND SCHOOL)**

Telephone (323) 464-5052  
Fax (323) 466-2583

**NONPUBLIC SERVICES**

Telephone (213) 241-3373  
Fax (213) 241-8431

**REIMBURSEMENT/INTERDISTRICT PERMITS**

Telephone (213) 241-6701  
Fax (213) 241-8915

**POLICIES/PROCEDURES/MCD MONITORING**

Telephone (213) 241-6701  
Fax (213) 241-8915

**CHARTER/PRIVATE SCHOOLS**

Telephone (213) 241-6701  
Fax (213) 241-8915

**COMPLIANCE**

Telephone (213) 241-3335  
Fax (213) 241-8499

**DATA SYSTEMS**

Telephone (213) 241-6701  
Fax (213) 241-8915

**LOCAL PLAN/POLICIES DEVELOPMENT**

Telephone (213) 241-6701

Fax (213) 241-8915

**PROFESSIONAL DEVELOPMENT/LRE INITIATIVES**

Telephone (213) 241- 8051

Fax (213) 241-8916

**LEAST RESTRICTIVE ENVIRONMENT – MILD/MODERATE**

Telephone (213) 241-8051

Fax (213) 241-8916

**LEAST RESTRICTIVE ENVIRONMENT/BEHAVIOR SUPPORT**

Telephone (213) 241-8051

Fax (213) 241-8916

**PREVENTION/INTERVENTION**

Telephone (213) 241-8051

Fax (213) 241-8916

**TRANSITION SERVICES**

Telephone (213) 241-8050

Fax (213) 241-4185

**PROGRAM/FISCAL ACCOUNTABILITY**

Telephone (213) 241-6701

Fax (213) 241-8923

**PSYCHOLOGICAL SERVICES**

Telephone (213) 241-8303

Fax (213) 241-8916

**Related Services**

Telephone (213) 241-3325

Fax (213) 241-8437

**ADAPTED PHYSICAL EDUCATION**

Telephone (213) 241-8052

Fax (213) 241-8434

**ASSISTIVE TECHNOLOGY**

Telephone (213) 241-8055

Fax (213) 241-8433

**HOME/HOSPITAL PROGRAM (CARLSON SCHOOL)**

Telephone (818) 509-8759

Fax (818) 505-0246

**OCCUPATIONAL/PHYSICAL THERAPY**

Telephone (213) 241-8054

Fax (213) 241-8435

**SPEECH AND LANGUAGE**

Telephone (213) 241-3333

Fax (213) 241-8432

# **DIVISION OF ADULT AND CAREER EDUCATION**

333 South Beaudry Avenue, 18<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-3150

Fax (213) 241-8980

Information Line (213) 62-LEARN (625-3276)

<http://adultinstruction.org/>

## **SCHOOL OPERATIONS/PROGRAMS**

Telephone (213) 241-3151

Fax (213) 241-8995

## **SCHOOL OPERATIONS/PERFORMANCE**

Telephone (213) 241-3153

Fax (213) 241-6836

## **ADULT COUNSELING SERVICES/PROGRAM COMPLIANCE**

Telephone (213) 241-3150

Fax (213) 241-8980

## **COMMUNICATIONS AND GRANTS**

Telephone (213) 241-3864

Fax (213) 241-8980

## **MARKETING/PUBLIC INFORMATION**

Telephone (213) 62-LEARN

Fax (213) 241-8980

## **FACILITIES**

Telephone (213) 241-3173

Fax (213) 241-8417

## **INSTRUCTIONAL SUPPORT UNIT**

Telephone (213) 241-3174

Fax (213) 241-8980

## **PERSONNEL/ADULT**

Telephone (213) 241-3174

Fax (213) 241-8988

## **STAFF RELATIONS/ADULT**

Telephone (213) 241-3172

Fax (213) 241-8996

## **ADULT FISCAL SERVICES**

Telephone (213) 241-3175

Fax (213) 241-3303

## **ROP OFFICE**

Telephone (213) 241-3162

Fax (213) 241-8427

## **BEYOND THE BELL BRANCH**

LAUSD Expanded Learning and Enrichment Programs  
333 South Beaudry Avenue, 29<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-7900  
Fax (213) 241-7562  
<http://btb.lausd.net/>

## **CENTRAL OFFICE**

Telephone (213) 241-7900

## **BEFORE AND AFTER SCHOOL PROGRAMS**

Telephone (213) 241-7900  
Fax (213) 241-7562

## **EXTENDED LEARNING PROGRAMS/INITIATIVES**

Telephone (213) 241-7900  
Fax (213) 241-7562

## **LA's BEST**

Telephone (213) 745-1900  
Fax (800) 267-0342

## **MIGRANT EDUCATION PROGRAM**

Telephone (213) 241-6160  
Fax (213) 241-7561

## **EMERGENCY IMMIGRANT EDUCATION PROGRAM (EIEP)**

Telephone (213) 241-4501  
Fax (213) 241-7561

## **SCHOOL VOLUNTEER PROGRAM**

Telephone (213) 241-6900  
Fax (213) 241-8974

## **STUDENT AUXILIARY SERVICES**

Telephone (818) 587-4315  
Fax (818) 592-0457

## **CENTRAL SUPPORT PAYROLL/PERSONNEL**

Telephone (818) 587-4364  
Fax (818) 999-6749

## **CIVIC CENTER PERMIT ADMINISTRATION**

Telephone (818) 587-4347  
Fax (818) 713-1459

## **EMPLOYEE RECREATION**

Fax (213) 746-9648  
Central Office - 5607 Capistrano Avenue, Room 26, Woodland Hills, Ca. 91367 (818) 587-4363  
Los Angeles Office I - 600 East Pico Blvd., Los Angeles, Ca. 90015 (213) 743-3679  
Los Angeles Office II - 333 South Beaudry Avenue, 14<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Beyond the Bell – South Field Office – 2060 West 156<sup>th</sup> Street, Gardena, Ca. 90249 (310) 515-3010

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Fax (818) 716-8954

## **OUTDOOR EDUCATION**

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Fax (818) 346-4621

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Fax (310) 527-7147

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Fax (213) 481-2825

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Fax (213) 481-2825

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Local District 4 (213) 625-4061

Local District 5 (213) 482-1649

Local District 6 & 8 (213) 482-1648

Local District 7 (213) 625-4123

## **EESIS**

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Fax (213) 241-8420

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Fax (213) 633-7063

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Fax (213) 481-0176

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Fax (213) 250-4922

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Fax (213) 250-4931

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Telephone (213) 625-4122  
Fax (213) 250-8847

**SRLDP – PARENT EDUCATION**

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Fax (213) 241-3305

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Fax (213) 765-3862

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Fax (213) 765-0553

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Fax (213) 765-3867

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Fax (818) 362-9453

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Fax (310) 672-9351

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Fax (323) 226-8536

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Fax (323) 881-0284

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### **HILL STREET SUPERIOR COURT**

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Fax (213) 746-5659

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Fax (213) 765-3863

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Fax (213) 765-3864

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Fax (213) 241-6956

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Fax (310) 832-0597

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Fax (213) 241-3305

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Fax (213) 241-6888

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Fax (213) 241-3314

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Fax (213) 241-8458

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**HART STREET PTA SCHOOL HEALTH CENTER**

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**TELFAIR AVENUE DENTAL BRANCH**

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**TENTH DISTRICT PTA DENTAL CLINIC (REFERRALS ONLY)**

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Fax (323) 754-1843

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Fax (323) 759-2697

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Fax (818) 996-9850

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Fax (213) 241-8482

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Fax (213) 241-8482

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Fax (213) 241-8035

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Fax (323) 564-3463

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Fax (213) 241-8950

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Fax (213) 742-0221

<http://www.laspd.com>

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Fax (213) 742-0041

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Fax (213) 742-0041

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Fax (213) 742-0041

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Fax (213) 241-8462

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333 South Beaudry Avenue, 15<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-4571  
Fax (213) 241-8465

## **CERTIFICATED RECRUITMENT BRANCH**

(General and Special Education)

333 South Beaudry Avenue, 15<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-6911

Fax (213) 241-8413

## **CERTIFICATED RECRUITMENT AND SELECTION SECTION**

Telephone (213) 241-5300

Fax (213) 241-8412

## **SPECIAL EDUCATION CERTIFICATED EMPLOYMENT OPERATIONS BRANCH**

333 South Beaudry Avenue, 15<sup>th</sup> Floor, Los Angeles, Ca. 90017

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Fax (213) 241-8413

## **ALTERNATIVE CERTIFICATION PROGRAMS**

Telephone (323) 932-2055

Fax (323) 932-2040

## **DISTRICT INTERN PROGRAM**

Telephone (323) 932-2055

Fax (323) 932-2214

## **SUBJECT MATTER PREPARATION (SMP) PROGRAM**

Telephone (323) 932-4660

Fax (323) 932-2214

## **MASTER PLAN TEACHER TRAINING**

Telephone (323) 932-2277

Fax (323) 930-2185

## **TEACHER TRAINING ACADEMY/ SPECIAL EDUCATION TEACHER TRAINING ACADEMY**

Telephone (323) 932-4650

Fax (323) 932-2214

## **TEACHER SUPPORT PROGRAM (MENTOR, DELTA, BTSA)**

Telephone (323) 932-4690

Fax (323) 932-4681

## **THE SUPPORT NETWORK (NATIONAL BOARD CERTIFICATION PROGRAM)**

Telephone (213) 251-1444

Fax (213) 251-1443

## **PEER ASSISTANCE AND REVIEW PROGRAM**

Telephone (213) 385-5398

Fax (213) 385-5399

## **CERTIFICATED OPERATIONS AND CUSTOMER SERVICES BRANCH**

Telephone (213) 241-6334

Fax (213) 241-8412

**CERTIFICATED CREDENTIALS AND CONTRACT SERVICES**

Telephone (213) 241-6520

Fax (213) 241-8413

**CERTIFICATED PLACEMENT AND ASSIGNMENTS**

Telephone (213) 241-6158

Fax (213) 241-8410

**CERTIFICATED SUBSTITUTE AND SPECIAL PROJECTS UNIT**

Telephone (213) 241-6151

Fax (213) 241-8410

**STRATEGIC PLANNING, BUDGET AND PERSONNEL SERVICES  
BRANCH**

333 South Beaudry Avenue, 14<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-6359

Fax (213) 241-8402

**PERSONNEL POLICIES/RETIREMENT AND EXTERNAL RELATIONS UNIT**

Telephone (213) 241-6356

Fax (213) 241-8402

**MANAGEMENT SERVICES SECTION**

Telephone (213) 241-6565

Fax (213) 241-8418

**TECHNOLOGY UNIT**

Telephone (213) 241-6131

Fax (213) 241-8418

**PERSONNEL RESEARCH AND ASSESSMENT SECTION**

Telephone (213) 241-6356

Fax (213) 241-8402

**CLASSIFICATION UNIT**

Telephone (213) 241-6356

Fax (213) 241-8402

**EXAMINATION DEVELOPMENT UNIT**

Telephone (213) 241-6356

Fax (213) 241-8402

**DATA MANAGEMENT AND ANALYSIS UNIT**

Telephone (213) 241-5634

Fax (213) 241-8402

**PERSONNEL SERVICES AND SALARY SECTION**

Telephone (213) 241-6121

Fax (213) 241-6828

**SALARY ALLOCATION UNIT**

Telephone (213) 241-6121

Fax (213) 241-6828

## **MASTER PLAN VERIFICATION UNIT**

Telephone (213) 241-5862

Fax (213) 241-6828

## **EMPLOYEE SERVICES/RELATIONS SECTION**

Telephone (213) 241-6591

Fax (213) 241-8404

## **EMPLOYEE RECORDS UNIT**

Telephone (213) 241-6550

Fax (213) 241-8416

## **EMPLOYEE HEALTH SERVICES UNIT**

Telephone (213) 241-6326

Fax (213) 241-8918

## **CERTIFICATED ADMINISTRATIVE SERVICES SECTION**

Telephone (213) 241-6886

Fax (213) 241-8403

## **ADMINISTRATIVE SELECTION UNIT**

Telephone (213) 241-6886

Fax (213) 241-8403

## **ADMINISTRATIVE ASSIGNMENTS/AUDIT UNIT**

Telephone (213) 241-6365

Fax (213) 241-8403

# **OFFICE OF THE CHIEF INFORMATION OFFICER**

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-4906

Fax (213) 241-8400

[ask-itd@lausd.net](mailto:ask-itd@lausd.net)

<http://www.lausd.net/itd>

## **IT CUSTOMER SUPPORT HELP DESK**

Telephone (213) 241-5200

<http://techsupport.lausd.net>

## **DISTRICT DIRECTORY ASSISTANCE**

Telephone (213) 241-1000

## **LAUSDnet/Inside LAUSD**

Telephone (213) 241-1650

<http://www.lausd.net>

## **TRANSCRIPTS (STUDENT RECORDS)**

Telephone (323) 224-5950

# **BUSINESS ENTERPRISE SYSTEMS BRANCH**

333 South Beaudry Avenue, 22<sup>nd</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-1811

Fax (213) 241-8970

## **IT CUSTOMER SUPPORT SERVICES BRANCH**

2155 North Soto Street, Los Angeles, Ca. 90032

Telephone (323) 224-2294

Fax (323) 221-5182

### **IT CUSTOMER SUPPORT HELP DESK**

Telephone (213) 241-5200

### **IT CUSTOMER SUPPORT SERVICES CENTER**

Fax (323) 343-0114

### **COMPUTER AND ELECTRONICS REPAIR**

Telephone (323) 224-2231

Fax (323) 221-5234

### **HARDWARE CONTROL/IT WAREHOUSE**

Telephone (323) 224-2231

Fax (323) 225-4848

### **RADIO UNIT/EMERGENCY COMMUNICATIONS**

Telephone (323) 224-2203

Fax (323) 242-0685

## **INSTRUCTIONAL TECHNOLOGY BRANCH**

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-3837

Fax (213) 241-8999

## **DATA PROCESSING OPERATIONS BRANCH**

333 South Beaudry Avenue, 9<sup>th</sup> Floor, Los Angeles, Ca. 90017-1466

Telephone (213) 241-1888

Fax (213) 241-8424

### **AFTER-HOURS OPERATIONS ASSISTANCE**

(213) 241-1857

### **STUDENT RECORDS UNIT**

Telephone (323) 224-5950

## **BUSINESS TOOLS FOR SCHOOLS (BTS)**

333 South Beaudry Avenue, 11<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-1558

## **IT SECURITY**

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-1343

Fax (213) 241-8400

## **SCHOOL MANAGEMENT SYSTEMS BRANCH**

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-1366

Fax (213) 241-8420

## **NETWORK OPERATIONS BRANCH**

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-1070  
Fax (213) 241-8999

### **NETWORK SECTION**

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### **SOFTWARE COPYRIGHT SECTION**

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### **STANDARDS AND PROCEDURES SECTION**

Telephone (213) 241-1070

## **STRATEGIC PLANNING, IMPLEMENTATION, E-RATE & MEASURE K PROGRAMS**

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017  
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## **TELECOMMUNICATIONS BRANCH**

(TELEPHONES)

333 South Beaudry Avenue, 10<sup>th</sup> Floor, Los Angeles, Ca. 90017  
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Fax (213) 241-8900

### **TELEPHONE ORDERS AND BILLING**

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### **TELEPHONE REPAIR**

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### **CELLULAR PHONES**

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## **IT TRAINING BRANCH**

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Fax (213) 241-8486

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### **DESKTOP APPLICATIONS**

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### **HUMAN RESOURCES SYSTEMS**

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## **BUSINESS SERVICES DIVISION**

333 South Beaudry Avenue, 28<sup>th</sup> Floor, Los Angeles, Ca. 90017  
Telephone (213) 241-2947  
Fax (213) 241-8938

## **EARTHQUAKE RECOVERY PROGRAM**

Telephone (213) 633-8206

Fax (213) 633-8210

## **FOOD SERVICES BRANCH**

333 South Beaudry Avenue, 28<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (800) 300-FOOD

Fax (213) 241-8464

## **CAFETERIA OPERATIONS/SUPERVISION**

Telephone (213) 241-2983

## **FINANCIAL UNIT**

Telephone (213) 241-2960

## **MEAL COMPLIANCE AUDIT UNIT**

Telephone (213) 241-3002

## **PERSONNEL UNIT**

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## **CAFETERIA EQUIPMENT**

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## **FOOD SERVICES COMPUTER SYSTEM HELPDESK AND TRAINING SECTION**

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## **QUALITY CONTROL**

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## **NEWMAN NUTRITION CENTER**

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Fax (323) 221-5412

## **NUTRITION SERVICES**

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Fax (323) 343-1894

## **PROCUREMENT SERVICES GROUP**

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Fax (213) 241-8947

## **VENDOR SERVICES**

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## **NON-DISTRICT FACILITY LEASES**

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## **CONTRACT ADMINISTRATION BRANCH**

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Telephone (213) 241-3089

Fax (213) 241-8945

## **MATERIEL MANAGEMENT BRANCH**

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Fax (213) 241-8945

### **STORES SECTION**

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Fax (213) 746-6716

### **BEAUDRY GENERAL STORE**

Telephone (213) 241-7554  
Fax (213) 241-8927

### **CATALOG INFORMATION**

Telephone (213) 743-3570

### **FOOD ORDERING UNIT**

Telephone (213) 743-3695

### **FOOD WAREHOUSE**

Telephone (562) 654-9005

### **INVENTORY MANAGEMENT**

Telephone (213) 743-3688

### **MAIL UNIT**

Telephone (562) 654-9002  
Fax (562) 654-9012

### **MAINTENANCE STORES**

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Fax (213) 741-0542

### **SALVAGE/RECYCLING CENTER**

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### **SCHOOL SUPPLIES AND EQUIPMENT WAREHOUSE**

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Fax (213) 746-3521  
Requisition Walk-Through Service – 5:30 a.m. – 4:00 p.m.

### **TRUCK OPERATIONS SECTION**

Telephone (213) 745-1925  
Fax (213) 748-7826

## **PURCHASING BRANCH**

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Fax (213) 241-8945

### **CONFERENCE ATTENDANCE (CENTRAL OFFICES)**

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**STORES/BUYING**

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**BUYING/NON-STOCK**

Telephone (213) 241-3068

**FOOD**

Telephone (213) 241-3079

**NON-STOCK CONTRACTS AND P-CARD PROGRAM**

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**TEXTBOOK PROCUREMENT UNIT**

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**REPROGRAPHIC SERVICES****BEAUDRY COPY CENTER**

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Fax (213) 241-8430

**KPMG SATELLITE OFFICE**

Telephone (213) 633-7361

**OFFSET PRESS OPERATIONS**

Telephone (213) 743-5000

Fax (213) 743-5050

**TRANSPORTATION BRANCH**

Telephone (323) 342-1400

Fax (323) 221-3121

**BUS DISPATCH**

Telephone (323) 342-1460 or 1-800-LABUSES

Fax (323) 221-3879

**TRIP CONFIRMATIONS**

Telephone (323) 342-1476 or (323) 342-1478 or (323) 342-1480

**ACCOUNTING AND BUDGET SECTION**

Telephone (323) 342-1320

Fax (323) 221-1830

**BUS TOKENS/PASSES**

Telephone (323) 342-1332

**TRIP BOOKINGS/FORMS**

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**CLERICAL SECTION**

Telephone (323) 342-1339

Fax (323) 221-0553

**GASOLINE CREDIT CARDS**

Telephone (323) 342-1374

**CUSTOMER SERVICE SECTION**

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Fax (323) 221-0354

**SCHOOL JOURNEYS**

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**DATA ENTRY SECTION**

Telephone (323) 342-1350

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**PERSONNEL SECTION**

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Fax (323) 221-1637

**PLANNING SECTION**

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Fax (323) 221-1744

**SAFETY SECTION (INVESTIGATIVE UNIT)**

Telephone (323) 342-1390

Fax (323) 221-0661

**FLEET MAINTENANCE SECTION**

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Fax (323) 221-3905

**STAFF VEHICLE SHOP**

Telephone (213) 748-5316

Fax (213) 749-0859

**ALAMEDA GARAGE**

Telephone (323) 589-4631

Fax (323) 589-2510

**BUSINESS DIVISION GARAGE**

**PARTS ROOM**

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Fax (213) 748-7632

**GARAGE**

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Fax (213) 765-0835

**GARDENA GARAGE**

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Fax (310) 329-5879

**SEPULVEDA GARAGE**

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Fax (818) 892-8955

**SUN VALLEY GARAGE**

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Fax (818) 982-5898

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Fax (213) 763-0645

**VAN NUYS BUS LOT**

Telephone (818) 891-9035

Fax (818) 891-9012

**STUDENT TRANSPORTATION SERVICES****TRANSPORTATION REGION A**

Telephone (310) 515-3132

Fax (310) 768-1811

**TRANSPORTATION REGION B**

Telephone (213) 749-9610

Fax (213) 746-2442

**TRANSPORTATION REGION C**

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Fax (310) 268-8066

**TRANSPORTATION REGION D**

Telephone (818) 891-8338

Fax (818) 891-8390

**TRANSPORTATION REGION E**

Telephone (818) 982-0425

Fax (818) 503-0282

**OFFICE OF THE CHIEF FINANCIAL OFFICER**

333 South Beaudry Avenue, 26<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-7888

Fax (213) 241-6813

**ACCOUNTING AND DISBURSEMENTS DIVISION**

333 South Beaudry Avenue, 26<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-7889

Fax (213) 241-6822

**REDEVELOPMENT AND DEVELOPER FEE OFFICE**

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Fax (213) 241-6822

**DEVELOPER FEE PROGRAM OFFICE SATTELITE**

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Fax (213) 746-9648

**BUSINESS ACCOUNTING BRANCH**

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Fax (213) 241-8911

**JOB COST ACCOUNTING SECTION**

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Fax (213) 241-8908

**FORCE ACCOUNT PAYROLL UNIT**

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**INVENTORY UNIT**

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**BOND ACCOUNTING UNIT**

Telephone (213) 241-7969

**CHARTER SCHOOL UNIT**

Telephone (213) 241-7927

**CASH RECEIPTS/ANNUITY RESERVE FUND**

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**ACCOUNTS PAYABLE BRANCH**

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Fax (213) 241-8901

**ADMINISTRATIVE UNIT**

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**CUSTOMER SERVICE UNIT**

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**CONTRACT UNIT**

Telephone (213) 241-2790

**LEASE AND EQUIPMENT UNIT**

Telephone (213) 241-2772

**GENERAL PAYMENTS UNIT**

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**PURCHASE ORDER UNIT**

Telephone (213) 241-7676

**BOOK PURCHASE ORDER UNIT**

Telephone (213) 241-3198

**WARRANT PRODUCTION UNIT**

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**FINANCIAL REPORTING SECTION**

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Fax (213) 241-6810

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Fax (213) 241-6811

**SPECIALLY FUNDED PROGRAMS ACCOUNTING SECTION**

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Fax (213) 241-6811

**STANDARDIZED ACCOUNT CODE STRUCTURE TASK FORCE**

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Fax (213) 241-6812

**PAYROLL SERVICES BRANCH**

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Fax (213) 241-3306

**ACCOUNTING AND COMMUNICATIONS SECTION**

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**PAYROLL ACCOUNTING UNIT**

Telephone (213) 241-2932

**SALARY DELIVERY UNIT**

Telephone (213) 241-2921

**PAYROLL LEGAL CLAIMS UNIT**

Telephone (213) 241-2934

**ADJUSTMENT AND VERIFICATION UNIT**

Telephone (213) 241-2927

**PAYROLL TRAINING AND RECORDS SECTION**

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**FILE MAINTENANCE UNIT**

Telephone (213) 241-2824

**SPECIAL INQUIRY/CORRESPONDENCE UNIT**

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**DEDUCTION SECTION**

Telephone (213) 241-2891

**DEDUCTION CONTROL UNIT**

Telephone (213) 241-3187

**STATE TEACHERS RETIREMENT (STRS)/PUBLIC AGENCY RETIREMENT (PARS)**

Telephone (213) 241-2903

**PUBLIC EMPLOYEES RETIREMENT (PERS)**

Telephone (213) 241-2856

**PAYMENT SECTION**

Telephone (213) 241-2854

**PAYMENT UNITS**

Telephone (213) 241-2855

**BUDGET SERVICES AND FINANCIAL PLANNING DIVISION**

333 South Beaudry Avenue, 26<sup>th</sup> Floor, Los Angeles, Ca. 90017

Telephone (213) 241-2100

Fax (213) 241-6815

**BUDGET SERVICES BRANCH**

Telephone (213) 241-2169

Fax (213) 241-6815

**BUDGET DEVELOPMENT AND MAINTENANCE**

Telephone (213) 241-2169

Fax (213) 241-6818

**FINANCIAL SYSTEMS AND POSITION MANAGEMENT**

Telephone (213) 241-2154

Fax (213) 241-6815

**ANALYSIS AND FORECASTING**

Telephone (213) 241-2170

Fax (213) 241-6834

**SPECIAL EDUCATION FISCAL SERVICES**

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**ADULT AND CAREER EDUCATION FISCAL SERVICES**

Telephone (213) 241-3175

**EARLY CHILDHOOD EDUCATION FISCAL SERVICES**

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**COMPENSATORY EDUCATION FISCAL SERVICES**

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Fax (213) 241-6832

**SCHOOL FISCAL SERVICES DIVISION**

Telephone (213) 241-2102

Fax (213) 241-6855

**ATTENDANCE AND ENROLLMENT SECTION**

Telephone (213) 241-2196

Fax (213) 241-6830

**FISCAL SERVICES**

Telephone (213) 241-3964

Fax (213) 241-6855

**STUDENT BODY FINANCE SECTION**

Telephone (213) 241-2195

Fax (213) 241-6829

**AUXILIARY TRUST FUND**

Telephone (213) 241-2195

**SMALL SCHOOL LEARNING COMMUNITY/GRANTS ASSISTANCE UNIT**

Telephone (213) 241-2157

Fax (213) 241-6855

List of School addresses and phone numbers is available on-line at <http://www.lausd.net>

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